

APPLICATION FOR EMPLOYMENT

Union Community School District

Personal Data

Position(s) applied for _____ Date of Application _____

Name _____

First

Last

MI

Address _____

Street

City

State

Zip

Home Phone _____ Cell Phone _____ E-mail _____

Date available for work _____ What is your desired salary range? _____

Type of employment desired Full-Time Part-Time Seasonal

Have you ever been employed here before? If yes, give dates and positions _____

Please complete all of the following:

Have you ever been convicted of a crime of sexual abuse, physical abuse, sexual harassment or exploitation? Yes No

Has any civil or criminal complaint, or any other written complaint ever been made against you relating to sexual abuse, sexual harassment or exploitation, or physical abuse? Yes No

Have you ever been dismissed from any position because of:

Immoral conduct? Yes No

Unprofessional conduct? Yes No

Unfitness for service? Yes No

Unsatisfactory service? Yes No

Have you ever been charged or convicted of any felony or misdemeanor (other than minor traffic offenses)? Yes No

If you answered yes to any of the above questions, please attach an explanation of the circumstances surrounding the conviction, complaint and/or dismissal.

Authorization:

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that any false information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize a thorough investigation into my background including past employment activities. I Agree to cooperate in such investigation, and release from all liability or responsibility all persons or corporations requesting or supplying such information. I recognize that, when considering my application, the school may contact the employers I listed as references or any of my previous employers. I hereby authorize a representative from each such employer to discuss all aspects of my employment with the school and to disclose any and all documents regarding that employment.

I understand that according to federal law, all individuals who are hired must, as a condition of employment, produce documentation to verify their identity and U.S. citizen status, or, if aliens, their legal authorization to work in the U.S. I understand that any offer of employment will, therefore, be contingent on my ability to produce the required documentation within the time period required by law.

Applicant's signature

Date

The Union Community School District does not discriminate on the basis of age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or family status in its education programs, services, employment practices, or extracurricular activities. Students, parents of students, applicants for employment and employees of Union Community School District shall have the right to file a formal complaint alleging non-compliance with equity regulations. Inquiries concerning application of this statement should be addressed to: Wayne Slack, Equity Coordinator, Union Middle School, 505 West Street, Dysart, Iowa 52224, Telephone 319-476-5100.

Education

	School Name and Address	# Years Completed	Degree
College(s)			
High School			

Did you receive any special honors? Please describe _____

Describe any licenses, apprenticeships or specialized training you possess _____

Please list any other experiences, skills or qualifications you possess which would be an asset to the district _____

Employment History (List employers for the past 10 years starting with your most recent employment. Use separate sheet of paper if needed)

Employer	Telephone Number	Dates employed	Month/Year	to	Month/Year
Street Address					
City	State	Zip	Position Held		
Immediate supervisor and title	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		Why did you leave?		
Summarize the type of work performed and job responsibilities					

Employer	Telephone Number	Dates employed	Month/Year	to	Month/Year
Street Address					
City	State	Zip	Position Held		
Immediate supervisor and title	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		Why did you leave?		
Summarize the type of work performed and job responsibilities					

Employer	Telephone Number	Dates employed	Month/Year	to	Month/Year
Street Address					
City	State	Zip	Position Held		
Immediate supervisor and title	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		Why did you leave?		
Summarize the type of work performed and job responsibilities					