



Union Community School District

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**“Education to Meet Tomorrow’s Challenges”**

February 19, 2024

To: Union CSD Board of Education

From: John Howard, Superintendent

**Public and Regular meeting on Monday, February 19, 2024, beginning at 5:50 p.m. in the Media Center at Union High School, 200 Adams St. La Porte City, Iowa.**

**PUBLIC HEARING- 5:50 P.M.**

1. CALL TO ORDER
2. DISCUSSION OF THE 2024-2025 INSTRUCTIONAL CALENDAR
3. ADJOURN

**REGULAR MEETING- 6:00 P.M.**

1. CALL TO ORDER
2. APPROVAL OF THE AGENDA
3. CONSIDERATION OF ACTIONS ON CONSENT ITEMS
  - A. Approval of the January 15, 2023 Board Minutes
  - B. Approval of board policies- 2nd Reading
    - I. 401.13- RESPONSIBLE TECHNOLOGY USE AND SOCIAL NETWORKING (RENUMBERED AND MOVED TO 700 SERIES– 713)
    - II. 401.13R1- RESPONSIBLE TECHNOLOGY USE AND SOCIAL NETWORK REGULATION (RENUMBERED AND MOVED TO 700 SERIES- 713R1)
    - III. 410.1- SUBSTITUTE TEACHERS
    - IV. 410.2- SUMMER LICENSED EMPLOYEES
    - V. 410.3- EDUCATION AIDE
    - VI. 411.1- CLASSIFIED EMPLOYEE DEFINED
    - VII. 411.2- CLASSIFIED EMPLOYEE QUALIFICATIONS, RECRUITMENT, SELECTION
    - VIII. 411.3- CLASSIFIED EMPLOYEE CONTRACTS
    - IX. 502.7- STUDENT SUBSTANCE USE
    - X. 605.6- INTERNET APPROPRIATE USE
    - XI. 605.6R1- INTERNET APPROPRIATE USE REGULATION
    - XII. 605.8- ARTIFICIAL INTELLIGENCE IN THE EDUCATION ENVIRONMENT (NEW POLICY PER IASB)

- XIII. 605.8R1- ARTIFICIAL INTELLIGENCE IN THE EDUCATIONAL ENVIRONMENT REGULATION (NEW REGULATION PER IASB)
- XIV. 701.1- DEPOSITORY OF FUNDS
- XV. 701.2- TRANSFER OF FUNDS
- XVI. 701.3- FINANCIAL RECORDS
- XVII. 701.4- GOVERNMENTAL ACCOUNTING PRACTICES AND REGULATIONS
- XVIII. 703.1- BUDGET PLANNING
- XIX. 703.2- SPENDING PLAN (RESCINDED PER IASB)
- XX. 706.1- PAYROLL PERIODS
- C. Approval of board policies- 1st Reading
  - I. 411.4- CLASSIFIED EMPLOYEE LICENSING/CERTIFICATION
  - II. 411.5- CLASSIFIED EMPLOYEE ASSIGNMENT
  - III. 411.6- CLASSIFIED EMPLOYEE TRANSFERS
  - IV. 411.7- CLASSIFIED EMPLOYEE EVALUATION
  - V. 411.8- CLASSIFIED EMPLOYEE PROBATIONARY STATUS
- D. Approval of Resignations- Effective at the end of the 2023-2024 school year unless noted
  - I. \*Andrea Dvorak- Kitchen Assistant- UMS
  - II. Lindsay Holmes- 3rd Grade- LPC
  - III. Corey Lorenzen- Head Varsity Boys' Basketball Coach
  - IV. Sarah Miller- TK- LPC
  - V. Greg Obrosk- Head Custodian- DG (effective March 15, 2024)
  - VI. Moriah Schild- Kitchen- UHS (effective February 28, 2024)
  - VII. Haley Spragg- 5th Grade- LPC
  - VIII. Casey Tecklenburg- Vocal Music- UMS/UHS
  - IX. Deb Wilson- Head Cook- LPC
  - \* Early Retirement
- E. Approval of Transfers/Reassignment- Effective at the end of the 2023-2024 school year unless noted
  - I. Angie Bechtold- 5th Grade LPC to 4th Grade LPC
  - II. Jamie Huckfelt- 4th Grade LPC to 1st Grade DG
  - III. Kyle Wieck- Custodian- UHS to DG (effective as soon as position filled/trained)
- F. Approval of New Hires-
  - I. Noland Brand- 7th/8th math- UMS
  - II. Anne Kemen- Special Education- UMS
- G. Financials
- H. Open Enrollment Requests
- I. Fundraisers
- J. Transfer of \$1000 from management fund to general fund for insurance deductible

#### 4. ANNOUNCEMENTS, COMMUNICATIONS AND PRESENTATIONS

- A. Comments from Public–
 

The Union Community School Board and administration welcome comments from community members and encourage regular communication with the citizens of the school district. In consideration for others attending the meeting and time restraints, however, we ask that individuals limit their comments to 5 minutes or less. Comments

from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. The board is prohibited from discussing items not already on the agenda. The views and opinions of citizens addressing the board do not necessarily reflect those of the board, district administration, or staff. Please remember/understand you are making comments in a public meeting. Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments. If you believe further discussion is necessary, we encourage you to contact the school administrator or staff member most knowledgeable or responsible for your area of interest or concern. Your cooperation and interest in our students and school system is appreciated.

NOTICE: This communication and any response to it may constitute a public record, and therefore, may be available upon request under the Iowa Public Records Law, Iowa Code Chapter 22.

- B. Correspondence
- C. Superintendent Report
- D. Presentations

#### 5. NEW BUSINESS

- A. Consider approval of the 2024-2025 Instructional Calendar
- B. Consider approval of the sale of a school-owned weight bench
- C. Consider approval to share boys' tennis with North Tama for spring 2024
- D. Consider approval of an agreement with Terpstra Hoke and Associates P.C. for FY24 Audit
- E. Consider approval of bidding documents to be released to bidders for DG Elementary playground through Martin Gardner Architecture (MGA)
- F. Consider approval of an agreement with Morningside College for the 2024-2025 school year
- G. Consider approval of an agreement with Hawkeye Community College for the remaining of the 2023-2024 school year
- H. Consider approval to schedule FY25 Budget Public Hearing #1 for Monday, April 1, 2024
- I. Discussion and consider approval for administrative structure for 2024-2025

#### 6. ADJOURN