



Union Community School District

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**“Education to Meet Tomorrow’s Challenges”**

October 23, 2023

To: Union CSD Board of Education

From: John Howard, Superintendent

**Regular meeting on Monday, October 23, 2023, beginning at 6:00 P.M. at the district office 200 Adams St., La Porte City, Iowa 50651**

### **REGULAR MEETING**

#### 1. CALL TO ORDER

#### 2. APPROVAL OF THE AGENDA

#### 3. CONSIDERATION OF ACTIONS ON CONSENT ITEMS

- a. Approval of the September 18, 2023 Board Minutes
- b. Approval of board policies— 2nd Reading
  - i. 104- ANTI-BULLYING/ANTI-HARASSMENT POLICY
  - ii. 213- PUBLIC PARTICIPATION IN BOARD MEETINGS
  - iii. 402.2- CHILD ABUSE REPORTING
  - iv. 402.3- ABUSE OF STUDENTS BY SCHOOL DISTRICT EMPLOYEES- FORMS, INVESTIGATION AND REGULATION
  - v. 402.4- GIFTS TO EMPLOYEES
  - vi. 402.5- REQUIRED PROFESSIONAL DEVELOPMENT (NEW POLICY)
  - vii. 402.6- EMPLOYEE OUTSIDE EMPLOYMENT
  - viii. 403.1- EMPLOYEE PHYSICAL EXAMINATIONS
  - ix. 403.2- EMPLOYEE INJURY ON THE JOB
  - x. 403.3- COMMUNICABLE DISEASES- EMPLOYEES, INFORMATION, RECORD AND REGULATIONS
  - xi. 403.4- HAZARDOUS CHEMICAL DISCLOSURE
  - xii. 403.5- SUBSTANCE FREE WORKPLACE- NOTICE AND REGULATION
  - xiii. 404.3R3- RETALIATION PROHIBITION (NEW POLICY)
  - xiv. 408.1- LICENSED EMPLOYEE PROFESSIONAL DEVELOPMENT
  - xv. 503.7- STUDENT DISCLOSURE OF IDENTITY (NEW POLICY)
  - xvi. 505.4- TESTING PROGRAM
  - xvii. 505.5- GRADUATION REQUIREMENTS
  - xviii. 507.2- ADMINISTRATION OF MEDICATION TO STUDENTS
  - xix. 601.1- SCHOOL CALENDAR
  - xx. 603.5- HEALTH EDUCATION

- xxi. 605.1- INSTRUCTIONAL MATERIALS SELECTION
- xxii. 605.1R1- INSTRUCTIONAL MATERIALS SELECTION– SELECTION OF MATERIALS REGULATION
- xxiii. 605.2- INSTRUCTIONAL AND LIBRARY MATERIALS INSPECTION AND DISPLAY
- xxiv. 605.3- OBJECTION TO INSTRUCTIONAL AND LIBRARY MATERIALS
- xxv. 605.3R1- OBJECTION OF INSTRUCTIONAL AND LIBRARY MATERIALS- RECONSIDERATION OF INSTRUCTIONAL MATERIALS REGULATION
- xxvi. 605.3E1- INSTRUCTIONS TO THE RECONSIDERATION COMMITTEE
- xxvii. 605.3E2- RECONSIDERATION OF INSTRUCTIONAL AND LIBRARY MATERIALS REQUEST FORM
- xxviii. 605.3- SAMPLE LETTER TO INDIVIDUAL CHALLENGING INSTRUCTIONAL OR LIBRARY MATERIALS
- xxix. 605.3E4- REQUEST TO PROHIBIT A STUDENT FROM CHECKING OUT SPECIFIC LIBRARY MATERIALS (NEW POLICY)
- xxx. 605.3E5- REQUEST TO PROHIBIT A STUDENT FROM ACCESSING SPECIFIC INSTRUCTIONAL MATERIALS (NEW POLICY)
- xxxi. 605.5- SCHOOL LIBRARY
- xxxii. 605.7- USE OF INFORMATION RESOURCES REGULATION
- xxxiii. 607.2- STUDENT HEALTH SERVICES
- xxxiv. 705.5- PROCEDURES AND WHISTLEBLOWER COMPLAINTS
- xxxv. 705.5R1- PROCEDURES AND WHISTLEBLOWER COMPLAINTS
- xxxvi. 804.5- STOCK EPINEPHRINE AUTO-INJECTOR SUPPLY
- c. Approval of board policies- 1st Reading
  - i. 403.6- DRUG AND ALCOHOL TESTING PROGRAM
  - ii. 404- EMPLOYEE CONDUCT AND APPEARANCE
  - iii. 405.1- LICENSED EMPLOYEE DEFINED
  - iv. 405.2- LICENSED EMPLOYEE QUALIFICATIONS, RECRUITMENT, SELECTION
  - v. 405.3- LICENSED EMPLOYEES INDIVIDUAL CONTRACTS
  - vi. 405.4- LICENSED EMPLOYEE CONTINUING CONTRACTS
  - vii. 405.5- LICENSED EMPLOYEE WORK DAY
  - viii. 405.8- LICENSED EMPLOYEE EVALUATION
  - ix. 503.8- THREATS OF VIOLENCE (possible immediate adoption for emergency purposes)
- d. Approval of Resignations
  - i. Caleb Reel- UHS Asst. Basketball Coach
  - ii. Jeremy Robb- UHS Head Softball Coach
  - iii. Joe Schmitz- UMS Head Baseball Coach
- e. Approval of Transfers/Reassignment
  - i. Leigh Sides- UHS Kitchen Assistant to UHS Head Cook Assistant
- f. Approval of New Hires
  - i. Christopher Denny- UHS Head Softball Coach

- ii. Sarah Nelson- LPC Special Education Associate
- iii. Dave Weber- Bus Driver
- g. Financials
- h. Open Enrollment Requests
- i. Special Education Contract with Lied Center– 2023-2024

#### 4. ANNOUNCEMENTS, COMMUNICATIONS AND PRESENTATIONS

##### A. Comments from Public–

The Union Community School Board and administration welcome comments from community members and encourage regular communication with the citizens of the school district. In consideration for others attending the meeting and time restraints, however, we ask that individuals limit their comments to 5 minutes or less. The views and opinions of citizens addressing the board do not necessarily reflect those of the board, district administration, or staff. If you believe further discussion is necessary, we encourage you to contact the school administrator or staff member most knowledgeable or responsible for your area of interest or concern. Your cooperation and interest in our students and school system is appreciated.

NOTICE: This communication and any response to it may constitute a public record, and therefore, may be available upon request under the Iowa Public Records Law, Iowa Code Chapter 22.

##### B. Correspondence

##### C. Superintendent Report

##### D. Presentations-

- a. Jason Toenges, UHS Principal
- b. Corindy Stoakes- Curriculum Director

#### 5. NEW BUSINESS

- A. Consider approval to share boys' soccer with North Tama in spring 2024
- B. Consider approval of succession of authority of the superintendent
- C. Consider approval of early graduation and alternative diploma requests
- D. Consider approval of the quote from Hawkeye Alarm and Signal Company for core equipment for district-wide door access control with key card/credential readers
- E. Consider approval of the quote from Hawkeye Alarm and Signal Company to install key card/credential readers at UMS
- F. Consider approval of the quote from Hawkeye Alarm and Signal Company to install key card/credential readers at DG
- G. Consider approval of the quote from Hawkeye Alarm and Signal Company to install key card/credential readers at UHS

- H. Consider approval of the quote from Hawkeye Alarm and Signal Company to install key card/credential readers at LPC
- I. Consider approval of the 2023-2024 Return to Learn Plan
- J. Consider the purchase of a 2020 school van from Cassill Motors
- K. Consider the purchase of a 2020 school van from Community Chevrolet
- L. Consider approval of the district School Improvement Advisory Committee (SIAC)
- M. Consider approval to modify the 2023-2024 school calendar for 1:00 p.m. dismissal for spring conferences
- N. Consider approval to share girls' wrestling with Gladbrook-Reinbeck
- O. Discussion of an early retirement package for 2023-2024
- P. Discussion of facility projects for 2023-2024

6. ADJOURN







