

**UNION COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Public Hearing & Regular Meeting  
Monday, April 17, 2023**

**PUBLIC HEARING: FISCAL YEAR 2024 BUDGET HEARING**

The Union Board of Education conducted a public hearing on the 17<sup>th</sup> of April 2023, at 6:00 p.m. in the District Office Board Room. President Lorenzen called the meeting to order with the following board members present: Reid Carlson, Lindsay Pipho, and Jenna Scott.

Superintendent Howard presented the fiscal year 2024 budget and answered questions from the board. No visitors were present. President Lorenzen adjourned the hearing at 6:22 p.m.

**REGULAR MEETING**

**Call to Order:** Board President Lorenzen called the regular meeting to order at 6:22 p.m. with the following board members present: Reid Carlson, Lindsay Pipho, and Jenna Scott.

**Approval of Agenda:** Motion by Scott, second by Pipho to approve the agenda as presented. Motion carried 4-0.

**Consideration of Consent Agenda:**

Approval of the March 21, 2023 Board Minutes

Approval of rescinding of board policy- 2nd Reading

604.7- Concurrent Enrollment Textbook Fee

Approval of board policy- 1st Reading

300- Role of School District Administration

301.1- Management

302.1- Superintendent Qualifications, Recruitment and Appointment

302.2- Superintendent Contract and Non-renewal

302.3- Superintendent Salary and Compensation

302.4- Superintendent Duties

302.5- Superintendent Evaluation

302.6- Superintendent Professional Development

302.7- Superintendent Civic Activities

303.1- Administrative Positions

303.2- Administrator Qualifications, Recruitment and Appointment

303.3- Administrator Contract and Non-renewal

303.4- Administrator Salary and Other Compensation

303.5- Administrator Duties

303.6- Administrator Evaluation

303.7- Administrator Professional Development

303.8- Administrator Civic Activities

303.9- Administrator Consulting/Outside Employment

304.1- Development and Enforcement of Admin. Regulations

304.2- Monitoring of Administrative Regulations

305- Administrator Code of Ethics

306- Succession of Authority to the Superintendent

Approval of Resignations

Lyndsey Anderson- Special Education Associate - DG Elementary  
Andrew Castings- Special Education - LPC Elementary  
Megan VanBeek- 3rd grade - DG Elementary  
Caren Wiedenhoff- Elementary Yearbook

Approval of Transfers/Reassignment

Jamie Bernhards- 2nd grade DG Elementary to 4th grade at LPC Elementary  
Megan McDonnel- 2nd grade DG Elementary to 3rd grade at DG Elementary

Approval of Appointments

Joe Bistline - UHS Summer Maintenance  
Tanner Blaylock - UHS Asst. Baseball Coach  
Matt Carlson - UHS Summer Maintenance  
Pat Hogan - UMS Asst. Girls' Track  
Morgan Hook - Summer Maintenance - Bus Barn  
Grant Kelly - UHS Asst. Girls' Soccer Coach  
Sam Klein - UHS Summer Maintenance  
Gary Krop - UHS Summer Maintenance  
Tracy Moore - Bus Driver  
Kimberly Pennell - Summer Maintenance - Bus Barn  
Jeremy Robb - UHS Head Softball Coach  
Nicholas Tharp - UHS Summer Maintenance  
Sarah Torres - UMS Head Softball  
Greta Winkel - Special Education Extended Year Services

Financials – Monthly Bills

Open Enrollment Requests

Motion by Scott, second by Piphio to approve the consent agenda as presented. Carlson abstained from voting. Motion carried 3-0.

**Comments from Public:** None

**Correspondence:** Thank You to School Board from Wieck Family for funeral arrangement.

**Superintendent Report:** Working to secure an off-site venue for our Capturing Kids' Hearts training. ISASP testing is finishing this week. Starting professional development plans for next year. Auditor field work for last fiscal year finally completed. Working on finding a date for the Gallagher Group to come and educate staff on insurance. We are discontinuing services with PayFlex as of July 1<sup>st</sup> for our H.S.A. and F.S.A. administration. Obtaining quotes for parking lot improvements at UMS and UHS. Determining staffing needs for next year. Hawkeye Alarm busy installing and programming cameras. Administration is finalizing 2023-2024 handbooks.

**Presentations:** None

**New Business:**

Motion by Scott, second by Carlson to approve Frontline Education software renewal for 2023-2024. Motion carried 4-0.

Motion by Pipho, second by Scott to approve List of Seniors for Graduation pending all requirements have been met. Motion carried 4-0.

Motion by Carlson, second by Pipho to approve Renaissance Learning software renewal for 2023-2024. Motion carried 4-0.

Motion by Scott, second by Pipho to approve Timberline Billing Services agreement for 2023-2024. Motion carried 4-0.

Motion by Carlson, second by Scott to approve setting a Public Hearing for the Fiscal Year 2023 Budget Amendment on Monday, May 15<sup>th</sup> at 6:00 p.m. preceding the regular board meeting. Motion carried 4-0.

Motion by Scott, second by Carlson to approve the 2024 Fiscal Year Budget as presented. Motion carried 4-0.

Motion by Scott, second by Carlson to approve the Health Insurance Rates for 2023-2024 as presented. The \$500 low deductible plan will move to the \$1000 low deductible plan, will close to new enrollees for 2023-2024, and then close permanently on June 30, 2024. Lorenzen abstained from voting. Motion carried 3-0.

**Closed Session – Superintendent Evaluation:**

Motion by Scott, second by Pipho to move into closed session as provided by Section 21.5(1)(i) of the Iowa Code; To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call vote: Carlson – aye, Lorenzen – aye, Pipho – aye, Scott – aye. Motion carried 4-0. The board went into closed session at 6:53 p.m.

Motion by Carlson, second by Scott to return to open session. Roll call vote: Scott – aye, Pipho – aye, Lorenzen – aye, Carlson – aye. Motion carried 4-0. The board went into open session at 8:11 p.m.

Motion by Pipho, second by Scott to approve a three-year rolling Superintendent contract with same increase as pending certified staff settlement and extension of moving expenses offer for an additional year. Motion carried 4-0.

Motion by Carlson, second by Pipho to adjourn meeting. Motion carried 4-0. Meeting adjourned at 8:12 p.m.

Corey Lorenzen, Board President

Kim Lubbert, Business Manager