



# Union Community Schools

## Parent's Guide to Remote Learning

### Middle School

<p><b>Learning Expectations</b></p>	<p>Students are required to continue their learning online. Grades will continue to be given during this time.</p>																		
<p><b>Daily Schedule</b></p>	<p>We will be running our 8 period schedule, but in a shortened format. Students will be expected to join in with their class on a Google Meet to continue their learning each school day.</p> <table border="1" data-bbox="516 615 855 1203" style="margin-left: auto; margin-right: auto;"> <tr><td>1</td><td>8:10-8:35</td></tr> <tr><td>2</td><td>8:40-9:05</td></tr> <tr><td>3</td><td>9:10-9:35</td></tr> <tr><td>4</td><td>9:40-10:05</td></tr> <tr><td>5</td><td>10:10-10:35</td></tr> <tr><td>6</td><td>10:40-11:05</td></tr> <tr><td>7</td><td>11:10-11:35</td></tr> <tr><td>8</td><td>11:40-12:05</td></tr> <tr><td>KT (Days 3 &amp; 6)</td><td>12:10-12:30</td></tr> </table> <p>Students may be expected to meet individually or in small groups with staff members in the afternoon. Students will be made aware of these meetings through Canvas or via school email. If students do not attend, parents will be contacted.</p>	1	8:10-8:35	2	8:40-9:05	3	9:10-9:35	4	9:40-10:05	5	10:10-10:35	6	10:40-11:05	7	11:10-11:35	8	11:40-12:05	KT (Days 3 & 6)	12:10-12:30
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<p><b>Student Attendance</b></p>	<p>Attendance is required for all students, so it will be tracked daily.</p> <ul style="list-style-type: none"> <li>● For each live Google Meet, attendance will be taken by teachers.</li> <li>● If a student cannot attend that day, a call needs to be made to the office. Students will be considered unexcused if not attending class at that time unless parent contact has been made.</li> <li>● Google Meets will still be recorded and posted to Canvas each day for students to watch if they were unable to attend in person; completion of assignments is still required.</li> </ul>																		
<p><b>Quarantined Students, Illnesses, and Absences</b></p>	<p>The same expectations listed above apply for quarantined students unless the student becomes ill. If a student becomes ill, with Covid or any other sickness, and is unable to do their school work, parents will need to call the office and let them know the student will not be participating for the day. The same goes for any reason the student will not be participating in remote school for the day, ie: appointments, funerals, etc.</p>																		

<p><b>Independent Work/Homework</b></p>	<p>Students will be assigned up to 30 minutes of independent work/homework per class per day. Students should use the afternoon when not meeting with teachers to complete this work.</p> <p>Examples include: practice from the lesson covered that day, reading of chapters in a novel, completing a study guide or worksheet online, or even a group project.</p>
<p><b>Knight Time Meetings</b></p>	<p>Knight Time group meetings will be held on days 3 &amp; 6 after 8th period. This time will be used to check-in with students and continue to build relationships between the students and their Knight Time teacher.</p>
<p><b>Special Services</b></p>	<ul style="list-style-type: none"> <li>● <b>Special Education</b> <ul style="list-style-type: none"> <li>○ Additional instruction will be dependant on IEP “I page” instructions</li> <li>○ Special Education Teacher will be in contact with parents and students</li> </ul> </li> <li>● <b>TAG</b> <ul style="list-style-type: none"> <li>○ Supplemental activities will be provided</li> </ul> </li> </ul>
<p><b>Exploratories</b></p>	<p>Industrial Tech, Tech Skills, Art, PE, FCS, AG</p> <ul style="list-style-type: none"> <li>● Because these classes are more hands on, the teachers will be doing more demonstrations during their class time. Students will be asked to complete similar activities on their own at home.</li> </ul>
<p><b>Office Hours Emails</b></p>	<p>Teacher hours will stay the same, 7:30-3:30. During that time, teachers will schedule office hours in the afternoon to be available for support. Teachers will be in touch regarding specific times to check in for help.</p>
<p><b>Canvas</b></p>	<p>Students are required to log into Canvas daily. All work will be posted each day, and this is where students will turn in their work when completed.</p> <p>This is also the main place where teachers will communicate with students, whether through announcements on their course page or through conversations in the inbox.</p>
<p><b>Unplugged Options</b></p>	<p>Packets and/or paper options of work may be requested.</p>