

**UNION COMMUNITY SCHOOL DISTRICT
DYSART-GENESE-OLA PORTE CITY
Regular Board Meeting
June 18, 2018**

Call to Order: Board President Kevin Sash called the regular meeting to order at 6:01p.m. The following board members were present: Darrell DeWinter, Kristi Martin, Cathy Niebergall, and Jenna Scott. Absent: Corey Lorenzen and Brandon Paine.

Agenda: The agenda was revised to include the following: add item 11a. to approve bread bid and under item 20 Appointments, add Jared Pospisil as extended year special education summer school teacher and Adrienne Hoppenworth as D-G Elem K-2 special education teacher. On a motion by Niebergall, second by Scott, the agenda was approved as amended. Motion carried 5-0.

Superintendent's Report:

1. Professional Development: teams meeting to plan for PD days next year.
2. Financial Update:
 - a. Fiscal year closes in two weeks.
 - b. Medicaid reimbursement is up \$13,000 over last year. With one student graduating from River Hills this year, next year's reimbursement will go down.
3. Facility Update:
 - a. D-G Daycare plans are at the fire marshal's office for approval and continues to be on a very tight timeline to complete.
 - b. Dysart Park Ball Diamond: waiting for the \$3,000 invoice to be sent.
 - c. A meeting with the architect is set for next week to go over the facility plan.
 - d. Area beyond the outfield fence at baseball diamond: considering putting the area between the highway and the fence into prairie so it doesn't need to be mowed. Board consensus was to look into doing that.
 - e. Summer maintenance is underway.
4. Transportation:
 - a. The position of Transportation Coordinator is being advertised.
 - b. New buses are in and will be received after July 1st.
 - c. New lawn mowers are in and will be received after July 1st.
5. Technology:
 - a. The request to purchase additional chromebooks is on the agenda.
 - b. We are seeking design specification options for new wireless networks. The high school and elementary buildings will be the first areas for implementation.
6. Marketing Plan: Supt Fleshner shared some of the analytics for the District website and Facebook page.
7. Staffing Update:
 - a. K-2 Special Education position at D-G Elem is on agenda
 - b. Head Boys' Basketball position is on agenda.
8. Daycare: Will be very close on the timeline to have the daycare in place by August 1st.
9. Baccalaureate: HS Principal Cayton set up meeting to talk to pastors about baccalaureate. One pastor showed up. Will be trying to set up another meeting in the future.
10. IASB Convention 2018: The convention will be in November.
11. July Preview: District Employee Handbook will be on agenda.

Superintendent Evaluation (Closed Session):

Niebergall made a motion to go into closed session as authorized by section 21.5(1)(a) of the open meetings law to review or discuss records which are required or authorized to be kept confidential, second by DeWinter. Roll call vote: Sash – aye, Scott – aye, DeWinter – aye, Martin – aye, Niebergall – aye. Motion carried 5-0.

The board went into closed session at 6:16 pm.

On a motion by Niebergall, second by Scott, the board voted to go out of closed session. Roll call vote: Scott – aye, DeWinter – aye, Martin – aye, Niebergall – aye, Sash – aye. Motion carried 5-0.

The board went into open session at 8:20 pm.

Approve High School Handbook:

On a motion by Scott, second by DeWinter, the board approved the high school handbook, with one correction regarding silver cord. Motion carried 5-0.

Approve Middle School Handbook:

On a motion by DeWinter, second by Martin, the board approved the middle school handbook. Motion carried 5-0.

Approve LPC Elementary Handbook:

On a motion by Scott, second by Niebergall, the board approved the LPC Elementary handbook. Motion carried 5-0.

Approve D-G Elementary Handbook:

On a motion by DeWinter, second by Martin, the board approved the D-G Elementary handbook. Motion carried 5-0.

Approve 2018-2019 Milk Bids:

On a motion by DeWinter, second by Scott, the board accepted the Anderson-Erickson firm milk bid for the 2018-2019 school year. Motion carried 5-0.

Approve 2018-2019 Bread Bids:

On a motion by DeWinter, second by Niebergall, the board accepted the Bimbo Bakery bread bid for the 2018-2019 school year. Motion carried 5-0.

Approve Technology Support Services:

On a motion by Niebergall, second by DeWinter, the board approved contracting with Encompass of Iowa for 2018-2019 technology services. Motion carried 5-0.

Approve 2018-2019 Chromebook Purchase:

On a motion by Scott, second by Martin, the board approved purchasing 300 Chromebook 5190s from Erb's Technology Solutions at a cost of \$84,000. Motion carried 5-0.

Approve Schedule for Monthly Transfers from Capital Projects to Debt Services Sinking Fund for Payment of Principal and Interest in the Amount of \$52,000 per month from July 2018 through June 2019:

On a motion by Niebergall, second by Scott, the board approved the monthly transfers of \$52,000 from Capital Projects to the Debt Service Bond Sinking Fund from July 2018 through June 2019. Motion carried 5-0.

Approve the Following Activity Transfers –

- **Transfer of activity ticket revenue to extra-curricular accounts in activity fund that honored activity tickets,**
- **Transfer of portion of balances in HS Volleyball, B Basketball, G Basketball, Football, Baseball, Softball, G Track, B Track, Soccer, and HS Concessions activity fund accounts to cover activity accounts with deficit balances at the end of the current fiscal year,**
- **Transfer of portion of balances in MS General Athletics and MS Concessions activity fund accounts to cover activity accounts with deficit balances at the end of the current fiscal year. (High School activity accounts may be used if deficits exceed MS General Athletics and Concessions Balances.),**
- **Transfer of portion of balance of Annual-Prior Years to cover Annual 2017 deficit balance,**
- **High school annuals to clear elementary annual deficits,**
- **Magazine Sales: Transfer 75% of magazine sales profits to MS General Athletics and 25% of magazine sales profits to class funds of grades 6, 7, and 8, according to sales percentages of each class (class funds are used to pay for prom expenses in junior year),**
- **Transfer student activity checking interest to activity accounts with gate receipts,**
- **Transfer student activity savings interest to activity accounts with balances over \$1,000,**
- **Transfer from General High School Principal account to clear Silver Cord deficit and also close Silver Cord Account in the Activity Account.**

On a motion by Niebergall, second by Scott, the board approved the requested transfers for the Activity Fund. Motion carried 5-0.

Salary Adjustment for Hourly Staff:

The salary adjustments include a \$1.00/hour increase for Cara Glenn and a \$0.50/hour increase for Deb Wilson, both in the food service department. On a motion by Niebergall, second by Martin, the board approved the requested salary adjustments. Motion carried 5-0.

Consent Agenda:

Minutes of the May 21, 2018 board meeting
Claims to be paid
Financial Reports
Personnel

Resignations:

Jane Aswegan	Kindergarten Teacher, LPC Elem
Kyle Kuhlert	Business Education Teacher, HS
Sam Newton	Transportation Coordinator
Brian Zuck	(1 st) Asst Girls' Basketball, HS

Appointments:

Jane Aswegan	Summer School Teacher, LPC Elem
Vanessa Arhart	Summer School Teacher, LPC Elem

Miranda Bauer	1 st Grade Teacher, D-G Elem (Voluntary transfer)
Chad Bergmeier	Business Education Teacher, HS
Joan Getz	Summer School Assoc, LPC Elem
Tracie Grosse	Summer School Teacher, LPC Elem
Dan Hensing	Head Boys' Basketball
Adrienne Hoppenworth	K-2 Special Education Teacher, D-G Elem
Marcy Johanningmeier	Summer School Assoc, LPC Elem
Michelle Keegan	Summer School Teacher, D-G Elem
Michelle Keegan	Summer School Teacher, MS
Jodi Keller	Summer School Teacher, LPC Elem
Lisa Kesten	Summer School Teacher, LPC Elem
Dana Neuman	2 nd Grade Teacher, LPC Elem
Sherry Parker	Summer School Teacher, D-G Elem
Amy Paulhus	Summer School Assoc, LPC Elem
Angela Petersen	Summer School Teacher, D-G Elem
Jared Pospisil	Summer School (Extended Year Spec Educ) HS/MS
Sarah Pospisil	Summer School Teacher, LPC Elem
Abbi Rust	Summer School Teacher, LPC Elem
Becky Schmitz	K-2 Special Education Teacher, LPC Elem (Voluntary transfer)
Sara Steuk	Summer School Teacher, D-G Elem
Ellen Stwalley	Summer School Assoc, LPC Elem
Ellen Stwalley	Summer School Assoc, (Extended Year Spec Educ), LPC Elem

Open Enrollment Requests

On a motion by Scott, second by DeWinter, the board approved the consent agenda.
Motion carried 5-0.

Adjourn:

On a motion by DeWinter, second by Niebergall, the meeting adjourned at 9:15 pm.
Motion carried 5-0.

Kevin Sash, President

Kathy Krug, Board Secretary